

Members present: Kevin M. McCormick Christopher A. Rucho (arrived at 7:45 p.m.)
Allen R. Phillips John B. DiPietro, Sr.
Valmore H. Pruneau

Mr. McCormick convened the meeting at 7:00 p.m.

Read and acceptance of Minutes From Previous Meetings:

Motion Mr. Phillips to approve the meeting minutes of June 6, seconded by Mr. Pruneau, all in favor.

Motion Mr. Pruneau to approve the meeting minutes of June 13, seconded by Mr. DiPietro.
Vote on the motion – Messrs. McCormick, Pruneau, and DiPietro yes; Mr. Phillips abstains.

Presentation Of Boston Post Cane

Beverly Goodale Chairperson of the Historical Commission thanked those who came out on this incredibly uncomfortable warm evening for the presentation of the Boston Post Cane to Clarence Cormier. She introduced Kim Hopewell, Barbara Deschenes, Nancy Barakian and Neil Norum, members of the Historical Commission. Commission members Dennis Parker and Greg Zarkarian are unavailable this evening. She thanked Dorothy Ohlsen for bringing Clarence Cormier to the meeting, Bonnie Fancy for the article she wrote in The Banner about Mr. Cormier, Marcia Cairns for planning the reception to follow the presentation and the Beaman Oak Garden Club for supplying the flowers.

Neil Norum read the history of the cane, which began back in 1909 with the publisher of the Boston Post creating 700 canes which he circulated to towns to increase circulation. The ebony canes have a 14-karat gold head and were to be presented to the oldest living male citizen of the town. Many of the canes have been lost or disappeared over the years.

Barbara Deschenes explained that Clarence Cormier was born in Fitchburg and will turn 99 on August 14. He left school after completing the eight grade and took a job in a mill. In 1932 he married Leila Landry. Mr. Cormier was a very talented woodworker whose greatest accomplish was producing a violin, however, he didn't have a bow. He gave the violin to his nephew and he does all his own yard work.

Mr. McCormick presented Mr. Cormier with the Boston Post Cane and members of the Board congratulated Mr. Cormier on being the recipient. Beverly Goodale presented Mr. Cormier framed certificate in honor of the occasion. Kim Hopewell noted that the cane should be returned to the Historical Commission when it is no longer in use.

Thomas Kane, Superintendent of Schools

Superintendent of Schools Thomas Kane joined the Board. He has been working with the School Building Committee learning how the new school building assistance program works. The state is now accepting projects. Since the Massachusetts School Building Authority only accepts one Letter of Intent for each school, the School Department plans to file two requests, one of which is retroactive for the school roofing project. During the funding moratorium the Massachusetts School Building Authority said they would accept retroactive projects, however, they gave no guarantee that they would be reimbursed. The second focus of his School Building Committee is working with the charge of the Municipal Building Committee and looking at the School Department's needs for the next 25 years.

The Letter of Intent has to address eight different criteria. They are dealing with a building that is structurally unsound or jeopardizes the health and safety of school children, elimination of existing severe overcrowding, prevention of the loss of accreditation, prevention of severe overcrowding expected to result from increased enrollments, replacement of heating system to increase emergency efficiency, short-term enrollment growth, replacement or addition to obsolete buildings to provide full range of programs consistent with state and approved local requirements and transition from court-ordered and approved racial balance school districts to walk-to or other school districts. At a local level we address each one of the criteria and develop a Statement of Interest that needs to be submitted by July 31 to the School Building Authority, and it will allow us to apply for the next phase of the project. How far we get will be based on how our priorities stand against other communities' priorities.

Mr. Kane plans to combine the needs of the two schools into the one statement as each of the schools has different needs. The Middle/High School has an over-crowding issue. If nothing were to change in West Boylston we would experience a declining enrollment. However, he will also spend time looking at the potential impact of 40B housing on the school system. He will also focus in on obsolete buildings as within four or five years we will be looking at all-day kindergarten and pre-school programs. We will also see an increased emphasis on children learning foreign languages and the need for expanded math and science labs. We have to look into the future as it no longer a School Department process it is a town process. The process requires not only the School Committee, but also the Board of Selectmen.

Mr. Philips recommends separating the two projects, as he wants to ensure that if the roofing portion was denied that the other project could go forward. Mr. Kane noted that they may come back and say we need to do them separately, however, the paperwork needs to be submitted by July 31.

Mr. DiPietro stated that served the liaison with Mr. Kane last year and walked through the school. He also sat through many meetings during which they were trying to anticipate what the state was going to require of them in the near future. At this point in time he would like to give them carte blanche on this process. Mr. Phillips voiced concern that by not separating the projects we may lose out on a portion of money we have already spent. Mr. Pruneau questioned which school was experiencing severe over-crowded conditions. Mr. Kane explained that there are currently two issues, the middle/high school has a growing number of students and the special education programs have also grown. When the building was renovated we had two at the elementary school and the middle/high school, and now we have three or four. We also created a life skills program to save money rather than tuitioning out those students. He feels those numbers will always be a problem for us. We have also had to take space to create our technology areas.

Motion Mr. DiPietro to authorize the Superintendent to submit to the Massachusetts School Building Authority the Statements of Interest, seconded by Mr. Phillips, all in favor.

Mr. Kane does not expect to get past the first steps for a couple of years.

OLD BUSINESS

1. Goals & Objectives for John Westerling, Director of Public Works

This item was on the Board's last agenda and carried forward to give the Board an opportunity to submit their thoughts on what they feel Mr. Westerling should be working on, per his employment contract. Mr. Gaumond has a list which he developed. No one had anything additional to add.

John Westerling, Director of Public Works**1. Emergency Snow & Ice Policy Amendments**

This is another item carried over from the previous meeting. Mr. Gaumond did not receive any other modifications other than those requested at the previous Board meeting. Mr. Westerling will amend the policy.

2. Review and approve revised Intradepartmental request for the Department of Public Works in the amount of \$10,500; \$9,000 from Fuel and \$1,500 from Salaries and Wages

Mr. Westerling requested the Board rescind its previous vote on June 6th to transfer \$10,500 into DPW Purchased Services with \$8,000 coming from Municipal Fuel and \$2,500 from Salaries and Wages.

Motion Mr. Phillips to rescind the previous vote from June 6th to transfer \$10,500 into DPW Purchased Services with \$8,000 coming from Municipal Fuel and \$2,500 from Salaries and Wages, seconded by Mr. Pruneau, all in favor.

Motion Mr. Phillips to approve a transfer in the amount of \$8,000 from DPW fuel to Purchased Services, seconded by Mr. Pruneau, all in favor.

3. Update on All Purpose Fields Lights

Mr. Westerling reported that three of the eight lights had to come down, as the Building Inspector deemed them unsafe. He met with Seth Arakelian from Holden and Mr. Pruneau. The lights were on ledge and undersized which probably caused them to begin to tilt. The lights on the Crescent Street side were undersized and not below the frost line. They met with the Parks Commission the next day and we are going to take down all eight lights. He will also work with the Municipal Lighting Plant to install eight new wooden poles and we will rewire the lights. Mr. Pruneau asked about the ledge problem. Parks employee Tim Shea spoke with Light Plant Manager Brad White and they have a piece of equipment and subs who can drill down. They are confident that the 60-foot poles can be sunk as deep as they need to go.

4. Chapter 90 Request

Mr. Westerling displayed a VHB design to rectify the drainage problem that exists on the Cairns property on Prescott Street. The DPW owns 2,000 feet of 15-inch drainage pipe, which VHB has incorporated into the design. The design will take all the water running over the Cairns' property and empty it to the same spot it now ends up at to the rear of the property at a cost of just over \$15,000.

Mr. Rucho joined the meeting. Mr. Westerling requested authorization to spend up to \$20,000 in Chapter 90 funds for the work. He and the Cairns will work out a construction easement. Mr. DiPietro wants to make certain that the Cairns understand the ramifications of granting an easement to the town as they won't be able to use that property to erect any structures.

Motion Mr. Pruneau to grant the expenditure of \$20,000 in Chapter 90 funds for the project, seconded by Mr. DiPietro. Vote on the motion – Messrs. McCormick, Pruneau and DiPietro yes; Messrs. Phillips and Rucho abstain

5. Annual Bids for goods & services

Mr. Westerling recommends the Board vote to award the following bids.
Division 1 – Gasoline and Diesel Fuel

Regular Unleaded Gasoline	Dennis K. Burke
Diesel Fuel	Radio Oil
Division 2 – Highway Surfacing Materials	
Bituminous Concrete – At Plant	E.H. Perkins (<i>selected over Mass Broken Stone</i>)
<i>in Holden due to transportation costs)</i>	
Cold Patch – At Plant	P.J. Keating
Division 3 – Parks & Landscaping Materials	
Pulverized Limestone	Jayco Landscape
Granular Limestone	Jayco Landscape
Grass Seed	Jayco Landscape
Pine Bark Mulch	Jayco Landscape
Hemlock bark Mulch	Jayco Landscape
Athletic Field Paste – White	Franklin Paint
Athletic Field Paste – Blue	Franklin Paint
Athletic Field Paste – Yellow	Franklin Paint
Division 4 – Processed Materials & Sand	
Screened Gravel	Baldarelli Brothers
Gravel Base	Baldarelli Brothers (<i>selected over Central Mass</i>)
<i>Sand in Leominster due to transportation costs)</i>	
Bank Run Gravel	Baldarelli Brothers (<i>selected over Central Mass</i>)
<i>Sand in Leominster due to transportation costs)</i>	
Screened Sand (Surface and Winter)	Baldarelli Brothers
Crushed Stone – ¾”	Baldarelli Brothers
Crushed Stone – 1 ½”	Baldarelli Brothers
Crushed Stone – 3”	Baldarelli Brothers
Stone Dust	P.J. Keating
Pond Fill – At Plant	P.J. Keating
Pond Fill – Delivered	Baldarelli Brothers
Dense Grade to MHD Standard	Baldarelli Brothers (<i>selected over PJ Keating</i>)
<i>in Fitchburg due to transportation costs)</i>	
Division 5 – Drainage Materials & Services & Traffic Paints	
Catch Basin Frames & Grates 4” & 6”	LeBaron Foundry
Catch basin Frames & Grates 8”	Putnam Pipe
Manhole Frames & Covers	LeBaron Foundry
Traffic Paint	Franklin Paint
Street Sweeping	Dan Amorello Services

As Mr. Westerling did not receive a bid for pulverized line stone should there be a need for this item he will go out and purchase it.

With regard to the bid on street sweeping, Mr. Westerling is not suggesting that we have to award that item, however, in the past the Board has discussed the possibility of outsourcing that task.

Mr. Westerling is still looking at the possibility of screening sand at the Oakdale site. He is in the process of reproducing the 50-foot buffer on the property. A meeting has been scheduled with David Mercurio who will provide us with an estimate for his cost to screen sand. All items were advertised in the Telegram and Gazette and the Central Register.

Motion Mr. Phillips to accept the bids as recommended by Mr. Westerling, seconded by Mr. Rucho, all in favor.

6. Composting Bin Project

Mr. Westerling announced that beginning next Monday his department will have two different types of composting binds in three different sizes.

Mr. Phillips reported that the Lee and Prospect Streets signs are missing. He also asked the status of the Huntington Highway Triangle Improvement Project. Mr. Westerling will have the funding for that project after July 1 and the Garden Club has offered to take care of the flowers. Mr. Phillips would like asked Mr. Westerling to call him before doing the work at Huntington Square. Mr. Phillips requested Mr. Westerling check the sand at the corner of Goodale Street near the new parking lot.

Mr. Rucho requested an estimate of what it costs the town to sweep the streets so that we can do a cost comparison to contract this task out.

NEW BUSINESS

1. Request of Kevin's Automotive of West Boylston, LLC, 312 West Boylston Street – filling station permit

Mr. Moylan joined the Board to answer any questions they may have. The business was formerly under Randy's.

Motion Mr. Phillips to grant the license, seconded by Mr. Rucho, all in favor.

2. Review and approve request for Reserve Fund Transfer for the Police Department's Salaries and Wages line item in the amount of \$3,300

Mr. Gaumond noted that the Chief is not at all happy to bring this request forward, however, we have funded his department very tight.

Motion Mr. Phillips to approve the transfer, seconded by Mr. Rucho, all in favor.

3. Review and approve request for Year End Budget Adjustment (MGL 44 Section 33B) for the Police Department's Salaries and Wages line item in the amount of \$900

Motion Mr. Rucho to approve the transfer, seconded by Mr. Rucho, all in favor.

4. Review and approve request for Year End Budget Adjustment (MGL 44 Section 33B) for the Fire Department's Supplies line item in the amount of \$8,900

Mr. Phillips recused himself.

Fire Chief Richard Pauley joined the Board. Mr. Gaumond announce that we have recruited some new call fire fighters and we need to purchase pagers and protective clothing to outfit them prior to the end of the fiscal year. Chief Pauley explained that we are also in the process of updating our frequency and our primary dispatch channel and this is an opportunity to replace ten units.

Motion Mr. Rucho to approve the transfer, seconded by Mr. Pruneau, all in favor.

5. Review and approve request for Year End Budget Adjustment (MGL 44 Section 33B) for the Fire Department's Purchased Services line item in the amount of \$2,400

Motion Mr. Pruneau to approve the request, seconded by Mr. Rucho, all in favor.

Mr. DiPietro asked Chief Pauley if he has had an opportunity to get around town to the businesses, as he is curious about how many Knox boxes we have. The Chief is unsure of the exact number, but estimates about 30% of the businesses have these devices. One of the goals he has been given is to review our current bylaws and make any amendments he feels would be beneficial.

Mr. McCormick announced that last week he attended an awards banquet at the National Safety Council and was presented a plaque to the Town of West Boylston Police, Fire and EMT services who have provided assistance to the Safety Council over the past two decades. He presented to plaque to Chief Pauley.

6. Review and approve request for Year End Budget Adjustment (MGL 44 Section 33B) for the Communications Department's Salaries and Wages line item in the amount of \$650

Motion Mr. Rucho to approve the transfer, seconded by Mr. Pruneau, all in favor.

7. Review and concur with appointment of Anthony Gribbons (Holden Police Department) as a Special Police Officer for July 1, 2007 through June 30, 2008 for detail assignments

Motion Mr. Rucho to concur with the appointment, seconded by Mr. Pruneau, all in favor.

8. Board's concurrence on the hiring of the Summer Recreation Program staff for the 2007 Season

Mr. Phillips returned to the meeting.

Motion Mr. Rucho to concur with the hiring of the following Summer Recreation Program staff for the 2008 Season, Kerry Meaney – Director, Rebecca Choquette - Assistant Director, and the following Counselors: Kate Allen, Neil Demers, Marya DeSanti, Jennifer Fleishman, Joe Nelson, Patrick Novia, Corey Page, Jessica Riopel, Emily Stark, John Welch and Stephanie Wronski, seconded by Mr. Pruneau. Vote on the motion – Messrs. McCormick, Pruneau, Rucho and DiPietro yes; Mr. Phillips abstains.

9. Request from Comcast Cable for permission to ride through West Boylston on Route 140 for Charity Motorcycle Ride scheduled for August 26, 2007 to benefit the Boys & Girls Clubs of New England

This request was sent to the Fire Chief, Police Chief and the DPW Director for comment. Due to the fact that the Police Chief did not forward any comments on this request, Mr. Gaumond recommends carrying this over so that the Police Chief has the opportunity go give his comments. Mr. Phillips questioned why the Board is giving permission on a state highway.

Motion Mr. Phillips to approve the request and should the Police Chief feel a police detail is required it is to be paid for by the organization running the event, seconded by Mr. Pruneau. Mr. DiPietro suggested waiting until the Police Chief makes a determination on the need for a police detail. Mr. Rucho feels we should thank the organization for letting us know of the event and have them coordinate with the Police Chief, Fire Chief and DPW Director. Motion and second withdrawn. If necessary, Mr. Gaumond will bring this back to the Board.

10. Accept donations in the amount of \$119.30 made to the Beaman Memorial Public Library

Motion Mr. Phillips to accept the donations, seconded by Mr. DiPietro. Mr. Rucho questioned why the Board has to accept the donation. Mr. Gaumond explained that according to

Mass General Laws, the Board of Selectmen is given this authority. He will forward to them recent correspondence on this topic that came to the office from the Town Accountant. Vote on the motion – Messrs. McCormick, Phillips, Rucho and DiPietro yes; Mr. Pruneau abstains.

11. Review and approve request for Year End Budget Adjustment (MGL 44 Section 33B) for the Animal Control Department's Salaries and Wages line item in the amount of \$300

Motion Mr. Phillips to approve the transfer, seconded by Mr. Pruneau, all in favor.

12. Review and approve a Reserve Fund transfer in the amount of \$3,000 to the Town Administrator's Purchased Services line item.

Mr. Gaumond explained that we are in the process of working with the Housing Partnership on a planned production plan to deal with our affordable housing requirements. Our Housing Partnership has found it very difficult to complete this plan and Central Mass Regional Planning Commission is able to complete this for us. It will be a great benefit to the Housing Partnership and the citizens of the town.

Motion Mr. Rucho to approve the request, seconded by Mr. Pruneau, all in favor.

13. Review and sign Local Initiative Program Application for Units-Only Projects for Angell Brook

When the Board met with Mr. Staiti some time ago on the Angell Brook Project the Board asked for some units to be counted towards our affordable housing stock. We now have an additional three units, and the completion of this paperwork will allow us to count them. The paperwork also includes a copy of the deed rider that goes to the properties. Our Housing Authority will take the responsibility of being the monitoring agent. The Housing Partnership has signed off and town counsel recommends we move forward with this. The Executive Director of the Housing Authority feels this is something that the Housing Authority can handle; however, they have not yet taken a formal vote. Mr. Rucho asked Mr. Gaumond to check into the membership of the Housing Authority and report back to the Board.

Motion Mr. Phillips for the Board to sign off on the application, seconded by Mr. Rucho, all in favor.

14. Review and consider Parks Facility Committee grant request

The Parks Facility Committee is requesting permission from the Board to move forward with two grants through the Division of Conservation Services. They will reimburse up to 64% of the project cost. The first project would clear some of the wooded area behind the high school to construct fields and the town would be eligible for reimbursement up to \$50,000. The second project is funding of up to \$500,000 for replacement of the town pool. They would also use CPA funds for this project so that there would not be any impact on the tax payers. Mr. Pruneau voiced concern that the property to the rear of the school is the only property we could use should the school ever need to expand. Mr. Gaumond noted that he did send this information to the School Committee so they are aware of the project. Mr. Pruneau's email will be added to the Parks Facility Committee listing. By signing this document it will allow them to begin the application process.

Mr. Rucho was at the meeting when this was discussed and the committee is doing exactly what we asked by looking for other funding sources. They have also identified a town resident who will be helping with the writing of the grant. Mr. Phillips voiced concern that we may be eligible for up to \$500,000 for a pool, however, the cost to demolish the exiting structure and erect a new one

will be very costly and we will have to put in the additional funds. Mr. Rucho explained that the plan is for a small pool and a water park.

Motion Mr. Rucho to authorize the Town Administrator to begin the process of looking into the grants, seconded by Mr. Phillips. Mr. Phillips wants to ensure that we are not drawn into project that the town cannot afford. Vote on the motion – all in favor.

15. Goals and Objectives for the Building Inspector

Mr. Gaumond left a memo in the Boards' mail slots requesting input on the goals and objectives for the Building Inspector, per the contract. It will be on the next agenda.

MEETINGS, INVITATIONS & ANNOUNCEMENTS

1. June 29, 2007 9:00 a.m. MORE Meeting at Mixter Building. Mr. Gaumond informed the group that at this time there are no funds for our membership, and apparently we are not the only town in that position. At the meeting they will discuss moving forward, and he will report back.
2. July 17, 2007 7:00 p.m. Municipal Building Committee
3. July 18, 2007 next meeting of the Board of Selectmen

SELECTMEN'S REQUEST AND NEW BUSINESS

No one has any requests this evening.

Motion Mr. Phillips at 8:45 p.m. to enter into executive session under the provisions of Massachusetts General Laws, Chapter 39, Section 23b, Parts 3 and 6 to discuss strategy with respect to litigation, potential litigation, and to consider the purchase, exchange, taking, lease or value of real property, and the Board will not be going back into open session. Roll call vote: Mr. DiPietro yes, Mr. Pruneau yes, Mr. McCormick yes, Mr. Phillips yes, Mr. Rucho yes.

Motion Mr. Phillips at 10:00 p.m. to come out of executive session, seconded by Mr. Rucho. Roll call: Mr. Rucho yes, Mr. Phillips yes, Mr. Pruneau yes, Mr. DiPietro yes, Mr. McCormick yes.

With no further business to come before the Board, motion Mr. Phillips at 10:00 p.m. to adjourn, seconded by Mr. Rucho, all in favor.

Respectfully submitted,

Approved: July 18, 2007

Nancy E. Lucier

Kevin M. McCormick, Chairman

Allen R. Phillips, Vice Chairman

Valmore H. Pruneau, Clerk

John B. DiPietro, Sr., Selectman

Christopher A. Rucho, Selectman